

**Instructions on how to appoint a proxy, registration,  
evidences to be presented on the meeting date and how to vote.**

In case of shareholders attending the meeting in person

- 1) Shareholders who are individual persons of Thai nationality must present a valid government-issued identification document, such as an identity card, or official identification card or driver's license or passport. In case, if there is a change of name or surname, shareholders are requested to submit evidence as well.
- 2) Shareholders who are individual persons with foreign nationalities must present their passports or documents issued for use instead of a passport for registration.
- 3) If a shareholder changes his/her name or surname, evidence of the change of name or surname must be presented.

How to appoint a proxy

The company has sent 3 proxy forms as specified by the Department of Business Development. The Ministry of Commerce has specified according to the Notification of the Department of Business Development, Proxy Form (No. 5) B.E. 2550 as follows:

1. Form A is a universal proxy form, which is simple and uncomplicated.
2. Form B is a proxy form that prescribes various particulars detailed and clear proxy forms.
3. Form C is used only in case the shareholder is a foreign investor and appoints a custodian in Thailand to be a share custodian.

Shareholders who are unable to attend the Company's shareholders' meeting by yourself. Proxy can be done as follows:

1. Select only one of the above proxy forms as follows:
  - 1.1 General shareholders can choose to use only one Proxy Form A or Form B.

1.2 A shareholder whose name appears in the register book as a foreign investor and appoints a Custodian in Thailand to be a share depository and custodian can choose only one of the 3 forms (Form A, B or C).

2. Grant a proxy to any person according to the objectives of the shareholder or choose to appoint a director of the Company as "Mr. Ratchata Ratchatanavin, Chairman of the Audit Committee and Independent Director and Mr. Thaweesak Songserm Member of the Audit Committee and Independent Director" as the Company nominated as a proxy to attend such a meeting.

In case of granting a proxy to the Company's directors to vote on their behalf, please submit the proxy form and evidence before April 10, 2025 to the company secretary of Bioscience Animal Health Public Company Limited No. 479, 4th floor, Muang Thong Thani Village, Bond Street Road, Bang Phut Subdistrict, Pak Kret District, Nonthaburi Province 11120

3. Shareholders must appoint proxies equal to the number of shares they hold. Not able to appoint less than amount they hold, except for the custodian appointed by the shareholder who is a foreign investor to take care of shares according to Proxy Form C.

4. In voting for each agenda Shareholders or proxies have the right to vote, disagree or simply abstain only one voting can not be divided into parts (unless it is a Custodian vote).

5. Affix a duty stamp in the amount of 20 baht, crossed out and specify the date of making the proxy form to be correct and is legally binding. The company has facilitated the closure of stamp duty to the proxies who register to attend the meeting.

#### Meeting Registration

The Company will start a registration for attending the shareholders' meeting one hour before the start of the meeting by starting at 13:00 p.m. at Jupiter Room 13, 1st Floor, Challenger Building, IMPACT Muang Thong Thani, Popular Road, Ban Mai Subdistrict, Pak Kret District, Nonthaburi Province

Evidence required to be presented on the meeting date: Attendees are requested to present the following documents (depending on the case) before attending the meeting.

#### **Individual shareholders**

1. In case of shareholders attending the meeting in person

- Registration form (QR Code)

- A valid government-issued identification document such as a national ID card or government official card or driver's license or passport. In case of change of name or last name, shareholders are requested to submit evidence as well.

2. In case of appointing a proxy to attend the meeting instead

- Registration form (QR Code)

- Proxy form (Form A or Form B, either form) that is correctly and completely filled in and signed by the grantor and the proxy.

- A copy of the identification document issued by the government agency of the shareholder according to item no. 1 and the shareholder has signed certified true copy.

- An identification document issued by a government agency of the proxy same as item 1.

**Corporate shareholders**

1. In the event that the authorized person signing on behalf of the juristic person (director) attends the meeting in person.

- Registration form (QR Code).

- Identity document issued by the government agency of the representative of the juristic person same as in the case of individual person under item 1.

- A copy of the juristic person registration certificate of the shareholder certified true copy by the juristic person's representative (director) with a statement showing that the juristic person's representative who is an authorized attendee act on behalf of a juristic person which is a shareholder.

2. In case of proxy.

- Registration form (QR Code)

- Proxy form (Form A or Form B, either form) that has been correctly and completely filled in and signed of representatives of juristic persons (directors) who are grantors and proxies.

- A copy of the shareholder's juristic person registration certificate, certified true copy by the juristic person's representative (director) and showing that the juristic person's representative which signed the proxy form their Authority to act on behalf of a juristic person which is a shareholder.

- A copy of the identification document issued by the government agency of the representative of the juristic person (director) who is the grantor and have signed certified true name.

- An identity document issued by a government agency of the proxy, the same as in the case of an individual person under item 1.

3. In the case of shareholders who are investors abroad and appointed a custodian in Thailand as a recipient deposit and maintain shares

- Registration form (QR Code)

- Prepare documents and present documents as in the case of shareholders who are juristic persons No. 1 or No. 2.

- In the event that shareholders who are foreign investors authorize the Custodian to sign the proxy form instead, the following additional evidence must be submitted:

- 1) A Power of Attorney from a shareholder who is a foreign investor authorizing the Custodian to sign the proxy form on his/her behalf.

- 2) A letter confirming that the Custodian who signs the proxy form is authorized to do Custodian business. In case of the original document is not in English language, English translation is required and shareholders or juristic representatives the person have to certifies translation accuracy.

## **How to vote in the shareholders' meeting.**

### **1. Voting criteria**

(1) A shareholder has votes equal to the number of shares he holds. Each share is counted with one vote only, that is, agree, disagree, or abstain and could not split the vote into certain parts except for shareholders who are foreign investors and appoint a custodian in Thailand, being a share depository and custodian authorized a proxy to attend the meeting by using the proxy form C.

(2) If the grantor does not specify his or her intention to vote in the proxy form or not clearly stated proxies are entitled to consider and vote on their behalf.

## **2. Voting procedures for each agenda**

The chairman of the meeting will explain the details of voting methods to the meeting with the following guidelines.

(1) The chairman of the meeting will propose the shareholders to vote on each agenda. There will be asking for opinions in each agenda from the meeting whether any shareholder agrees, disagrees or abstains from voting, divided into 2 cases,

(a.) In case of shareholders attending the meeting in person or attending the meeting by proxy using power of Attorney Form A, who disagree with the Board of Directors' proposal or abstain on each agenda item to raise their hands to vote on such agenda and submit ballots which the Company was distributed when registering for the meeting by checking the box ☐ agree ☐ disagree or ☐ abstain in only one box of the ballot. In the event that no person raises their hand, it will be considered the shareholders approved the proposal of the Board of Directors.

(b.) In case of attendees who are authorized by shareholders using power of Attorney Form B or C in which the proxy has predetermined voting in every agenda, the Company will record the votes as specified by the proxy. Except in the case where the proxy grantor has not specified or clearly specified the purpose of voting in any agenda. Unless the grantor has not specified his or her intention to vote in any agenda or has not clearly specified it. The proxies can vote as they see fit, just like in the case of shareholders attending the meeting in person.

(2) Secret ballot may be done when at least 5 shareholders at the meeting request and the meeting resolves to have such a secret vote. The chairman of the meeting will determine the secret voting method and notify the meeting before the secret vote.

## **3. Resolution of the shareholders' meeting.**

The resolution of the shareholders' meeting shall consist of the following votes:

- In normal cases, the majority vote of the shareholders who attend the meeting and have the right to vote. If there are equal votes, the chairman of the meeting shall cast an additional vote as a deciding vote.

- In other cases where the law and/or the Company's Articles of Association have been stipulated differently from the normal case shall proceed accordingly. The chairman of the meeting will inform the shareholders in the meeting before voting on each agenda.

Any shareholder who has a special interest in any matter, do not vote on that matter and the chairman of the meeting may invite such shareholders to temporarily leave the meeting room.

#### **4. Vote counting and notification of vote counting results.**

When the voting result is known. The chairman will inform the result of the vote counting to the meeting.